

## AMENDED ENVIRONMENTAL COMPLIANCE APPROVAL

NUMBER 0300-DCNLDQ

Issue Date: March 7, 2025

Wellington Common Elements Condominium Corporation No.214  
75 Water Street North  
Cambridge, Ontario  
N0B 2J0

Site Location: Mini Lakes Wastewater Treatment Plant  
7541 Wellington County Road 34  
Township of Puslinch, County of Wellington  
N1H 6H9

*You have applied under section 20.2 of Part II.1 of the Environmental Protection Act, R.S.O. 1990, c. E. 19 (Environmental Protection Act) for approval of:*

Modification to the Existing sanitary sewage works with an Average Daily Flow Rate of 158 m<sup>3</sup>/d and Maximum Daily Flow of 253 m<sup>3</sup>/d, by addition of a Portable Treatment Unit (PTU) to replace some existing treatment processes in order to achieve compliance with the existing effluent requirements; the modified treatment system comprise addition of PTU with an Average Daily Flow Rate of 158 m<sup>3</sup>/d, and subsurface disposal system rated at approximately 253 m<sup>3</sup>/d Maximum Daily Flow serving the Mini Lakes Subdivision and Common Elements Condominium comprising of a maximum of 292 units for year round use in the Township of Puslinch as follows:

### PROPOSED INTERIM WORKS

installation of a Proposed Portable Treatment Unit (PTU)/Wastewater Treatment Plant, to be installed adjacent to the Existing Mini Lakes WWTP (Wastewater Treatment Plant) as an interim measure (Interim Works) to meet the effluent requirements, to receive all flow currently being treated through the existing Mini Lakes WWTP, by diverting the flow from the existing primary clarifier to the PTU, comprising;

#### Conversion of Existing Primary Clarifier of Mini Lakes WWTP to an inlet chamber for PTU

- conversion/repurposing the existing primary settlement tank complete with a cover, to an Equalization Tank, having dimensions of approx. 8.1m wide x 8.5m long x 1.73m liquid depth, receiving sanitary sewage flow from the sanitary sewage collection system, and discharging via two (2) submersible pumps, rated at approximately 2 L/s, to the inlet chamber of the PTU;

### Portable Treatment Unit (PTU)

- One (1) trailer mounted 120 m<sup>3</sup> packaged portable treatment unit, rated at a treatment capacity of Maximum Daily Flow Rate of 253 m<sup>3</sup>/d and Average Daily Flow Rate of 158 m<sup>3</sup>/d, configured into five separate zones: an inlet chamber complete with coarse diffusers, aeration zone with aeration diffusers, denitrification zone, post-anoxic aeration zone with coarse diffusers, final clarifier, and blower system, receiving sanitary sewage flow from the mini Lake sanitary collection system, and discharging to the Existing subsurface disposal bed at Maximum Daily Flow Rate of 253 m<sup>3</sup>/d;

### **EXISTING WORKS AT THE SITE (Not in use now, and being Proposed to be replaced with the PTU)**

#### **Wastewater Treatment Plant**

A Sewage Treatment Plant (with dual trains operating in parallel) to be located within a building housing a primary settlement tank, rotating biological contactors, intermediate clarifier, a denitrification tank and final clarifiers and effluent pump chamber as follows:

- a concrete common primary clarifier with cover, approx. 8.1m wide x 8.5m long x 1.73m liquid depth, complete with gear motor and drive mechanism, a partition wall separating the chamber in two compartments; an inlet and sludge storage compartment having a working volume of 73m<sup>3</sup> and a primary effluent compartment having a working volume of 23m<sup>3</sup>.
  - an influent baffle plate at the tank inlet
  - an outlet weir box and baffle plate at the tank outlet
  - sludge recirculation piping to the inlet chamber and sludge removal piping

discharging (via an outlet pipe to each treatment train) to the rotating biological contactors,

- two (2) rotating biological contactors (RBCs) with 2.35m diameter rotor, each equipped with low profile fixed baffles and establish four (4) zones per rotor, and providing approx. 4,179 m<sup>2</sup> of bio-support media area;
- two (2) hopper bottom 3m x 3.6m intermediate clarifiers per treatment train, complete with inlet and outlet weir, sludge and scum transfer equipment and pumping systems;
- two (2) denitrification tanks, approx. 5.06m x 3.6m, each consisting with 4,704m<sup>2</sup> of submerged rigid media, complete with an adjustable flow distribution box, complete with modified inlet to allow for crossover between trains for redundancy and option to operate on one (1) RBC train and two (2) tertiary treatment trains.

- one (1) 900 L capacity chemical tank and chemical metering pump capable of feeding a carbon source to the denitrification tanks, complete with spill containment facilities;
- chemical feed system comprising of one (1) 2,300 L capacity polyethylene chemical storage tank and metering pump (with standby pump) capable of feeding approx. 1.5 L/hr of alum into the last stage of the rotating biological contactor rotor, complete with spill containment facilities;
- two (2) hopper bottom 3m x 3.6m final clarifiers per treatment train, complete with inlet and outlet weirs and sludge transfer equipment and pumping systems;
- one (1) effluent pump and discharge piping to be located in the effluent pump chamber to recirculate treated effluent back to the inlet of the primary clarifier;
- a 3.5m x 4.12m chemical storage building housing the following:
  - a 900 L capacity chemical storage tank to provide a carbon source and three (3) chemical metering pumps (one (1) spare), all located within secondary containment facilities.

## **EXISTING WORKS (in use)**

- a 50,000 L capacity effluent pump chamber equipped with five (5) submersible pumps (with one additional standby pump), each rated at 2.7 L/s at 11m TDH (max.), to discharge treated effluent via a splitter valve and five (5) 75mm diameter forcemains, one forcemain to each absorption cell of the subsurface disposal system;
- a 3.5m x 4.12m chemical storage building housing one (1) 208 L chemical storage drum for phosphorus removal, one (1) 208 L chemical storage drum for denitrification, and (3) chemical metering pumps (one (1) spare), an eyewash/shower system; all located within secondary containment facilities.

## **Subsurface Disposal Bed**

Existing subsurface disposal system comprising of five (5) shallow buried trench absorption cells, designed for an overall Maximum Daily Flow of 253 m<sup>3</sup>/d, with each cell comprising of six (6) zones with eight (8) laterals (each lateral located within a trench 18m long and 0.6m wide, with a hollow inverted semi-circular chamber housing a 25mm PVC pressurized pipe with 3.2mm holes spaced at 1m c/c) per zone, for a total of approx. 864m of piping per cell (total of approx. 4,320m of piping), and distribution valve assembly and manifold together with a relocation area (alternate subsurface disposal area) and the use of the existing leaching bed areas as contingencies for a period of three (3) years of operation of the sewage works;

all other controls, electrical equipment, instrumentation, pumps, piping, valves and appurtenances essential for the proper operation of the aforementioned sewage works,

all in accordance with the Schedule A.

*For the purpose of this environmental compliance approval, the following definitions apply:*

1. "Annual Average Daily Influent Flow" means the cumulative total sewage flow of Influent to the Sewage Treatment Plant during a calendar year divided by the number of days during which sewage was flowing to the Sewage Treatment Plant that year;
2. "Annual Average Effluent Concentration" is the mean of all Single Sample Results of the concentration of a contaminant in the Final Effluent sampled or measured during a calendar year, calculated and reported as per the methodology specified in Schedule F;
3. "Annual Maximum Daily Influent Flow" means the maximum Influent collected in a single day during a calendar year;
4. "Approval" means this entire Environmental Compliance Approval and any Schedules attached to it;
5. "BOD<sub>5</sub>" (also known as TBOD<sub>5</sub>) means five day biochemical oxygen demand measured in an unfiltered sample and includes carbonaceous and nitrogenous oxygen demands;
6. "Bypass" means diversion of sewage around one or more treatment processes, excluding Preliminary Treatment System, within the Sewage Treatment Plant with the diverted sewage flows being returned to the Sewage Treatment Plant treatment train upstream of the Final Effluent sampling point(s) and discharged via the approved effluent disposal facilities;
7. "CBOD<sub>5</sub>" means five day carbonaceous (nitrification inhibited) biochemical oxygen demand measured in an unfiltered sample;
8. "Director" means a person appointed by the Minister pursuant to section 5 of the EPA for the purposes of Part II.1 of the EPA;
9. "District Manager" means the District Manager of the appropriate local district office of the Ministry where the Works is geographically located;

10. "E. coli" refers to coliform bacteria that possess the enzyme beta-glucuronidase and are capable of cleaving a fluorogenic or chromogenic substrate with the corresponding release of a fluorogen or chromogen, that produces fluorescence under long wavelength (366 nm) UV light, or color development, respectively. Enumeration methods include tube, membrane filter, or multi-well procedures. Depending on the method selected, incubation temperatures include 35.5 + 0.5 °C or 44.5 + 0.2 °C (to enumerate thermotolerant species). Depending on the procedure used, data are reported as either colony forming units (CFU) per 100 mL (for membrane filtration methods) or as most probable number (MPN) per 100 mL (for tube or multi-well methods);
11. "EPA" means the Environmental Protection Act, R.S.O. 1990, c.E.19;
12. "Equivalent Equipment" means alternate piece(s) of equipment that meets the design requirements and performance specifications of the piece(s) of equipment to be substituted;
13. "Event" means an action or occurrence, at a given location within the Works that causes a Bypass or Overflow. An Event ends when there is no recurrence of Bypass or Overflow in the 12-hour period following the last Bypass or Overflow. Overflows and Bypasses are separate Events even when they occur concurrently;
14. "Existing Works" means those portions of the Works included in the Approval that have been constructed previously;
15. "Final Effluent" means effluent that is discharged to the environment through the approved effluent disposal facilities, including all Bypasses, that are required to meet the compliance limits stipulated in the Approval for the Sewage Treatment Plant at the Final Effluent sampling point(s);
16. "Grab Sample" or "Grab" means an individual sample of at least 1000 millilitres collected in an appropriate container at a randomly selected time over a period of time not exceeding 15 minutes;
17. "Influent" means flows to the Sewage Treatment Plant from the collection system and but excluding process return flows;
18. "Interim Works" means the interim or temporary sewage works, described in this Approval and that are to be used for short-term purposes only in accordance with this Approval, until otherwise approval for an extension of this period has been granted;
19. "Licensed Engineering Practitioner" means a person who holds a licence, limited licence or temporary licence under the *Professional Engineers Act*, R.S.O. 1990, c. P.28;
20. "Limited Operational Flexibility" (LOF) means the conditions that the Owner shall follow in order to undertake any modification that is pre-authorized as part of this Approval;

21. "Maximum Daily Flow" (also referred to as Peak Daily Flow Rate or Maximum Day Flow) means the largest volume of flow to be received during a one-day period for which the sewage treatment process unit or equipment is designed to handle;
22. "Ministry" means the ministry of the government of Ontario responsible for the EPA and OWRA and includes all officials, employees or other persons acting on its behalf;
23. "Normal Operating Condition" means the condition when all unit process(es), excluding Preliminary Treatment System, in a treatment train is operating within its design capacity;
24. "OBC" means the Ontario Building Code, Ontario Regulation 163/24 (Building Code) as amended to January 1, 2025, made under the *Building Code Act*, 1992, S.O. 1992, c. 23;
25. "Operating Agency" means the Owner, person or the entity that is authorized by the Owner for the management, operation, maintenance, or alteration of the Works in accordance with this Approval;
26. "Overflow" means a discharge to the environment from the Works at designed location(s) other than the approved effluent disposal facilities or via the effluent disposal facilities downstream of the Final Effluent sampling point;
27. "Owner" means Wellington Common Elements Condominium Corporation No.214, including any successors and assignees;
28. "OWRA" means the *Ontario Water Resources Act*, R.S.O. 1990, c. O.40;
29. "Peak Daily Flow Rate" (also referred to as Maximum Daily Flow or Maximum Day Flow) means the largest volume of flow to be received during a one-day period for which the sewage treatment process unit or equipment is designed to handle;
30. "Preliminary Treatment System" means all facilities in the Sewage Treatment Plant associated with screening and grit removal;
31. "Primary Effluent" means the effluent from the Primary Treatment System;
32. "Primary Treatment System" means all facilities in the Sewage Treatment Plant associated with the primary sedimentation unit process and includes chemically enhanced primary treatment;
33. "Proposed Works" means those portions of the Works included in the Approval that are under construction or to be constructed;

34. "Secondary Effluent" means the effluent from the Secondary Treatment System;
35. "Secondary Treatment System" means all facilities in the Sewage Treatment Plant associated with biological treatment, secondary sedimentation and phosphorus removal unit processes;
36. "Sewage Treatment Plant" means all the facilities related to sewage treatment within the sewage treatment plant site excluding the Final Effluent disposal facilities;
37. "Single Sample Result" means the test result of a parameter in the effluent discharged on any day, as measured by a probe, analyzer or in a composite or grab sample, as required;
38. "Works" means the approved sewage works, and includes Proposed Works, Existing Works and modifications made under Limited Operational Flexibility.

*You are hereby notified that this environmental compliance approval is issued to you subject to the terms and conditions outlined below:*

## **TERMS AND CONDITIONS**

### **1. GENERAL PROVISIONS**

1. The Owner shall ensure that any person authorized to carry out work on or operate any aspect of the Works is notified of this Approval and the terms and conditions herein and shall take all reasonable measures to ensure any such person complies with the same.
2. The Owner shall design, construct, operate and maintain the Works in accordance with the conditions of this Approval.
3. Where there is a conflict between a provision of any document referred to in this Approval and the conditions of this Approval, the conditions in this Approval shall take precedence.

### **2. CHANGE OF OWNER AND OPERATING AGENCY**

1. The Owner shall notify the District Manager and the Director, in writing, of any of the following changes within **thirty (30) days** of the change occurring:
  - a. change of address of Owner;
  - b. change of Owner, including address of new owner;

- c. change of partners where the Owner is or at any time becomes a partnership, and a copy of the most recent declaration filed under the *Business Names Act, R.S.O. 1990, c. B.17* shall be included in the notification;
- d. change of name of the corporation and a copy of the most current information filed under the *Corporations Information Act, R.S.O. 1990, c. C.39* shall be included in the notification.

2. The Owner shall notify the District Manager, in writing, of any of the following changes within **thirty (30) days** of the change occurring:

- a. change of address of the Operating Agency;
- b. change of the Operating Agency, including address of the new Operating Agency.

3. In the event of any change in ownership of the Works, the Owner shall notify the succeeding owner in writing, of the existence of this Approval, and forward a copy of the notice to the District Manager.

4. The Owner shall ensure that all communications made pursuant to this condition refer to the number of this Approval.

### **3. CONSTRUCTION OF PROPOSED WORKS**

- 1. All Proposed Works in this Approval shall be constructed and installed and must commence operation within **three (3) months** of issuance of this Approval, after which time the Approval ceases to apply in respect of any portions of the Works not in operation. In the event that the construction, installation and/or operation of any portion of the Proposed Works is anticipated to be delayed beyond the time period stipulated, the Owner shall submit to the Director an application to amend the Approval to extend this time period, at least six (6) months prior to the end of the period. The amendment application shall include the reason(s) for the delay and whether there is any design change(s).
- 2. Upon completion of construction of the Proposed Works, the Owner shall prepare and submit a written statement to the District Manager, certified by a Licensed Engineering Practitioner, that the Proposed Works is constructed in accordance with this Approval.
- 3. Within **one (1) year** of completion of construction of the Proposed Works, a set of record drawings of the Works shall be prepared or updated. These drawings shall be kept up to date through revisions undertaken from time to time and a copy shall be readily accessible for reference at the Works.
- 4. This Approval for Interim Works shall expire and become null and void on **December 31, 2028**.
- 5. A set of record drawings of the Works shall be kept up to date through revisions undertaken from time to time and a copy shall be readily accessible for reference at the Works.

6. The Owner shall ensure that the treatment technologies are installed in accordance with the manufacturer's installation manual.

#### **4. BYPASSES**

1. Any Bypass is prohibited, except:
  - a. an emergency Bypass when a structural, mechanical or electrical failure causes a temporary reduction in the capacity of a treatment process or when an unforeseen flow condition exceeds the design capacity of a treatment process that is likely to result in personal injury, loss of life, health hazard, basement flooding, severe property damage, equipment damage or treatment process upset, if a portion of the flow is not bypassed;
  - b. a planned Bypass that is a direct and unavoidable result of a planned repair and maintenance procedure or other circumstance(s), the Owner having notified the District Manager in writing at least fifteen (15) days prior to the occurrence of Bypass, including an estimated quantity and duration of the Bypass, an assessment of the impact on the quality of the Final Effluent and the mitigation measures if necessary, and the District Manager has given written consent of the Bypass.
2. Notwithstanding the exceptions given in Paragraph 1, the Operating Agency shall undertake everything practicable to maximize the flow through the downstream treatment process(es) prior to bypassing.
3. At the beginning of a Bypass Event, the Owner shall immediately notify the District Manager. This notice shall include, at a minimum, the following information:
  - a. the type of the Bypass as indicated in Paragraph 1 and the reason(s) for the Bypass;
  - b. the date and time of the beginning of the Bypass;
  - c. the treatment process(es) gone through prior to the Bypass and the treatment process(es) bypassed;
  - d. the effort(s) done to maximize the flow through the downstream treatment process(es) and the reason(s) why the Bypass was not avoided.
4. Upon confirmation of the end of a Bypass Event, the Owner shall immediately notify the District Manager. This notice shall include, at a minimum, the following information:
  - a. the date and time of the end of the Bypass;
  - b. the estimated or measured volume of Bypass.

5. For any Bypass Event, the Owner shall collect daily sample(s) of the Final Effluent, inclusive of the Event and analyze for all effluent parameters outlined in Compliance Limits condition that require composite samples, following the same protocol specified in the Monitoring and Recording condition for the regular samples. The sample(s) shall be in addition to the regular Final Effluent samples required under the monitoring and recording condition. If the Event occurs on a scheduled monitoring day, the regular sampling requirements prevail. If representative sample for the effluent parameter(s) that require grab sample cannot be obtained, they shall be collected after the Event at the earliest time when situation returns to normal.
6. The Owner shall develop a notification procedure in consultation with the District Manager and notify the public and downstream water users that may be adversely impacted by any Bypass Event.

## **5. OVERFLOWS**

1. Any Overflow is prohibited, except:
  - a. an emergency Overflow in an emergency situation when a structural, mechanical or electrical failure causes a temporary reduction in the capacity of the Works or when an unforeseen flow condition exceeds the design capacity of the Works that is likely to result in personal injury, loss of life, health hazard, basement flooding, severe property damage, equipment damage or treatment process upset, if a portion of the flow is not overflowed;
  - b. a planned Overflow that is a direct and unavoidable result of a planned repair and maintenance procedure or other circumstance(s), the Owner having notified the District Manager in writing at least fifteen (15) days prior to the occurrence of Overflow, including an estimated quantity and duration of the Overflow, an assessment of the impact on the environment and the mitigation measures if necessary, and the District Manager has given written consent of the Overflow.
2. Notwithstanding the exceptions given in Paragraph 1, the Operating Agency shall undertake everything practicable to maximize the flow through the downstream treatment process(es) and Bypass(es) prior to overflowing.
3. At the beginning of an Overflow Event, the Owner shall immediately notify the District Manager. This notice shall include, at a minimum, the following information:
  - a. the type of the Overflow as indicated in Paragraph 1 and the reason(s) for the Overflow;
  - b. the date and time of the beginning of the Overflow;
  - c. the point of the Overflow from the Works, the treatment process(es) gone through prior to the Overflow, the disinfection status of the Overflow and whether the Overflow is discharged through the effluent disposal facilities or an alternate location;

- d. the effort(s) done to maximize the flow through the downstream treatment process(es) and Bypass(es) and the reason(s) why the Overflow was not avoided.
- 4. Upon confirmation of the end of an Overflow Event, the Owner shall immediately notify the District Manager. This notice shall include, at a minimum, the following information:
  - a. the date and time of the end of the Overflow;
  - b. the estimated or measured volume of the Overflow.
- 5. For any Overflow Event
  - a. in the Sewage Treatment Plant, the Owner shall collect grab sample(s) of the Overflow, one near the beginning of the Event and one every eight (8) hours for the duration of the Event, and have them analyzed at least for CBOD5, total suspended solids, total phosphorus, except that raw sewage and primary treated effluent Overflow shall be analyzed for BOD5, total suspended solids, total phosphorus and total Kjeldahl nitrogen only.
  - b. at a sewage pumping station in the collection system, the Owner shall collect at least one (1) grab sample representative of the Overflow Event and have it analyzed for BOD5, total suspended solids, total phosphorus and total Kjeldahl nitrogen.
- 6. The Owner shall develop a notification procedure in consultation with the District Manager and SAC and notify the public and downstream water users that may be adversely impacted by any Overflow Event.

## **6. DESIGN OBJECTIVES**

- 1. The Owner shall design and undertake everything practicable to operate the Sewage Treatment Plant in accordance with the following objectives:
  - a. Final Effluent parameters design objectives listed in the table(s) included in **Schedule B**.
  - b. Annual Average Daily Influent Flow / Annual Maximum Daily Influent Flow is within the design capacity of the Sewage Treatment Plant.

## **7. COMPLIANCE LIMITS**

- 1. The Owner shall operate and maintain the Sewage Treatment Plant such that compliance limits for the Final Effluent parameters listed in the table(s) included in **Schedule C** are met.

## 8. OPERATION AND MAINTENANCE

1. The Owner shall ensure that, at all times, the Works and the related equipment and appurtenances used to achieve compliance with this Approval are properly operated and maintained. Proper operation and maintenance shall include effective performance, adequate staffing and training, including training in all procedures and other requirements of this Approval and the OWRA and relevant regulations made under the OWRA, process controls and alarms and the use of process chemicals and other substances used in the Works.
2. The Owner shall prepare/update the operations manual for the Works within **six (6) months** of completion of construction of the Proposed Works, that includes, but not necessarily limited to, the following information:
  - a. operating procedures for the Works under Normal Operating Conditions;
  - b. inspection programs, including frequency of inspection, for the Works and the methods or tests employed to detect when maintenance is necessary;
  - c. repair and maintenance programs, including the frequency of repair and maintenance for the Works;
  - d. procedures for the inspection and calibration of monitoring equipment;
  - e. operating procedures for the Works to handle situations outside Normal Operating Conditions and emergency situations such as a structural, mechanical or electrical failure, or an unforeseen flow condition, including procedures to minimize Bypasses and Overflows;
  - f. a spill prevention control and countermeasures plan, consisting of contingency plans and procedures for dealing with equipment breakdowns, potential spills and any other abnormal situations, including notification of the Spills Action Centre (SAC) and District Manager;
  - g. procedures for receiving, responding and recording public complaints, including recording any follow-up actions taken.
3. The Owner shall maintain an up to date operations manual and make the manual readily accessible for reference at the Works for the operational life of the Works. Upon request, the Owner shall make the manual available to Ministry staff.
4. The Owner shall maintain a logbook to record the results of all inspections, repair and maintenance undertaken, calibrations, monitoring and spill response or contingency measures undertaken and shall make the logbook available for inspection by Ministry staff. The logbook shall include the following:

- a. the name of the operator making the entry; and
  - b. the date and results of each inspection, repair, maintenance, calibration, monitoring, spill response and contingency measure.
5. The Owner shall ensure that grass-cutting is maintained regularly over the subsurface disposal bed(s), and that adequate steps are taken to ensure that the area of the underground works is protected from vehicle traffic.
6. The Owner shall visually inspect the general area where Works are located for break-out **once every month** during the operating season.
7. In the event a break-out is observed from a subsurface disposal bed, the Owner shall do the following:
  - a. sewage discharge to that subsurface disposal bed shall be discontinued;
  - b. the incident shall be **immediately** reported verbally to the Spills Action Centre (SAC) at (416) 325-3000 or 1-800-268-6060;
  - c. submit a written report to the District Manager within **one (1) week** of the break-out;
  - d. access to the break-out area shall be restricted until remedial actions are complete;
  - e. during the time remedial actions are taking place the sewage generated at the site shall not be allowed to discharge to the environment; and
  - f. sewage generated at the site shall be safely collected and disposed of through a licensed waste hauler to an approved sewage disposal site.
8. The Owner shall ensure that the Operating Agency possesses the level of training and experience sufficient to allow safe and environmentally sound operation of the Works.
9. The owner shall install one (1) groundwater monitoring well between the dispersal bed and the eastern property boundary and two (2) monitoring wells within the plume at or closer to the downgradient property boundary and collect samples at the frequency specified in Schedule D, by means of the specified sample type, analyze for each parameter listed and record all results;
10. The Owner shall ensure that flow of effluent discharged into the subsurface disposal bed does not exceed 253 m<sup>3</sup>/d.

11. The Owner shall retain a Licensed Engineering Practitioner to conduct an inspection of the Works every five (5) years after issuance of this Approval, and prepare an Inspection Report that shall provide at a minimum, the following information:
  - a. Details about general operational condition of the Works.
  - b. Assessment of potential indications of failure of the Works, including but not limited to offensive odours, ponding on disposal beds or near underground tanks, sewage back-ups, etc.
12. Upon request, the Owner shall make the Inspection Reports available to Ministry staff.
13. The Owner shall retain for a minimum of **five (5) years** from the date of their creation, all records and information related to or resulting from the operation and maintenance activities required by this Approval.

## **9. MONITORING AND RECORDING**

1. The Owner shall, upon commencement of operation of the Works, carry out a scheduled monitoring program of collecting samples at the required sampling points, at the frequency specified or higher, by means of the specified sample type and analyzed for each parameter listed in the tables under the monitoring program included in Schedule D and record all results, as follows:
  - a. all samples and measurements are to be taken at a time and in a location characteristic of the quality and quantity of the sewage stream over the time period being monitored.
  - b. definitions and preparation requirements for each sample type are included in document referenced in Paragraph 2.b.
  - c. definitions for frequency:
    - i. Monthly means once every month;
    - ii. Quarterly means once every three months;
    - iii. Annually means once every year;
  - d. a schedule of the day of the month for the scheduled sampling shall be created. The sampling schedule shall be revised and updated every year through rotation of the day of the week for the scheduled sampling program, except when the actual scheduled monitoring frequency is three (3) or more times per week.

2. The methods and protocols for sampling, analysis and recording shall conform, in order of precedence, to the methods and protocols specified in the following documents and all analysis shall be conducted by a laboratory accredited to the ISO/IEC:17025 standard or as directed by the District Manager:
  - a. the Ministry's Procedure F-10-1, "Procedures for Sampling and Analysis Requirements for Municipal and Private Sewage Treatment Works (Liquid Waste Streams Only)", as amended;
  - b. the Ministry's publication "Protocol for the Sampling and Analysis of Industrial/Municipal Wastewater Version 2.0" (January 2016), PIBS 2724e02, as amended;
  - c. the publication "Standard Methods for the Examination of Water and Wastewater", as amended; and
  - d. for any parameters not mentioned in the documents referenced in Paragraphs 2.a, 2.b and 2.c, the written approval of the District Manager shall be obtained prior to sampling.
3. The Owner shall monitor and record the flow rate and daily quantity using flow measuring devices or other methods of measurement as approved below calibrated to an accuracy within plus or minus 15 per cent (+/- 15%) of the actual flowrate of the following:
  - a. Final Effluent discharged from the Sewage Treatment Plant by continuous flow measuring devices and instrumentations/pumping rates/details of other methods (totalizing flowmeters on discharges of effluent pumps), or in lieu of an actual installation of equipment, adopt the flow measurements of the Influent for the purpose of estimating Final Effluent flows if the Influent and Final Effluent streams are considered not significantly different in flow rates and quantities;
4. The Owner shall retain for a minimum of **five (5) years** from the date of their creation, all records and information related to or resulting from the monitoring activities required by this Approval.

## **10. LIMITED OPERATIONAL FLEXIBILITY**

1. The Owner may make pre-authorized modifications to the Sewage Treatment Plant in Works in accordance with the document "Limited Operational Flexibility - Protocol for Pre-Authorized Modifications to Private Works" (Schedule E), as amended, subject to the following:
  - a. the modifications will not involve the addition of any new treatment process or the removal of an existing treatment process, including chemical systems, from the liquid or solids treatment trains as originally designed and approved.
  - b. the scope and technical aspects of the modifications are in line with those delineated in Schedule E and conform with the Ministry's publication "Design Guidelines for Sewage Works 2008", as amended, Ministry's regulations, policies, guidelines, and industry engineering standards;

- c. the modifications shall not negatively impact on the performance of any process or equipment in the Works or result in deterioration in the Final Effluent quality;
- d. where the pre-authorized modification requires notification, a "Notice of Modifications to Sewage Works" (Schedule E), as amended shall be completed with declarations from a Licensed Engineering Practitioner and the Owner and retained on-site prior to the scheduled implementation date. All supporting information including technical memorandum, engineering plans and specifications, as applicable and appropriate to support the declarations that the modifications conform with LOF shall remain on-site for future inspection.

2. The following modifications are not pre-authorized under Limited Operational Flexibility:

- a. Modifications that involve addition or extension of process structures, tankages or channels;
- b. Modifications that involve relocation of the Final Effluent outfall or any other discharge location or that may require reassessment of the impact to the receiver or environment;
- c. Modifications that involve addition of or change in technology of a treatment process or that may involve reassessment of the treatment train process design;
- d. Modifications that require changes to be made to the emergency response, spill prevention and contingency plan; or
- e. Modifications that are required pursuant to an order issued by the Ministry.

## 11. REPORTING

- 1. The Owner shall report to the District Manager orally **as soon as possible** any non-compliance with the compliance limits specified in Condition 7, and in writing within **seven (7) days** of non-compliance.
- 2. In addition to the obligations under Part X of the EPA and O. Reg. 675/98 (Classification and Exemption of Spills and Reporting of Discharges) made under the EPA, the Owner shall, within **fifteen (15) days** of the occurrence of any reportable spill as provided in Part X of the EPA and O. Reg. 675/98, submit a full written report of the occurrence to the District Manager describing the cause and discovery of the spill, clean-up and recovery measures taken, preventative measures to be taken and a schedule of implementation.
- 3. The Owner shall prepare performance reports on a calendar year basis and submit to the District Manager in an electronic format by **March 31** of the calendar year following the period being reported upon. The reports shall contain, but shall not be limited to, the following information pertaining to the reporting period:

- a. a summary and interpretation of all Influent monitoring data, and a review of the historical trend of the sewage characteristics and flow rates;
- b. a summary and interpretation of all flow data and results achieved in not exceeding the Maximum Daily Flow of 253 m<sup>3</sup>/d, discharged into the subsurface disposal system;
- c. a summary and interpretation of all Final Effluent monitoring data, including concentration, flow rates, and a comparison to the design objectives and compliance limits in this Approval, including an overview of the success and adequacy of the Works;
- d. a summary of any deviation from the monitoring schedule and reasons for the current reporting year and a schedule for the next reporting year;
- e. a summary and interpretation of groundwater monitoring data including shallow groundwater flow direction, interpretation of analytical results and comparison with the compliance limit of 8 mg/l for Nitrate Nitrogen concentration in accordance with the Reasonable Use Policy;
- f. a summary of all operating issues encountered and corrective actions taken;
- g. a summary of all normal and emergency repairs and maintenance activities carried out on any major structure, equipment, apparatus or mechanism forming part of the Works;
- h. a summary of any effluent quality assurance or control measures undertaken;
- i. a summary of the calibration and maintenance carried out on all monitoring equipment to ensure that the accuracy is within the tolerance of that equipment as required in this Approval or recommended by the manufacturer;
- j. a summary of efforts made to achieve the design objectives in this Approval, including an assessment of the issues and recommendations for pro-active actions when any of the design objectives is not achieved more than 50% of the time in a year or there is an increasing trend in deterioration of Final Effluent quality;
- k. a summary of any complaints received and any steps taken to address the complaints;
- l. a summary of all Bypasses, Overflows, other situations outside Normal Operating Conditions and spills within the meaning of Part X of EPA and abnormal discharge events;
- m. a summary of all Notice of Modifications to Sewage Works completed under Paragraph 1.d. of Condition 10, including a report on status of implementation of all modification;

- n. any changes or updates to the schedule for the completion of construction and commissioning operation of major process(es) / equipment groups in the Proposed Works;
- o. any other information the District Manager requires from time to time.

*The reasons for the imposition of these terms and conditions are as follows:*

1. Condition 1 regarding general provisions is imposed to ensure that the Works are constructed and operated in the manner in which they were described and upon which approval was granted.
2. Condition 2 regarding change of Owner and Operating Agency is included to ensure that the Ministry records are kept accurate and current with respect to ownership and Operating Agency of the Works and to ensure that subsequent owners of the Works are made aware of the Approval and continue to operate the Works in compliance with it.
3. Condition 3 regarding construction of Proposed Works/record drawings is included to ensure that the Works are constructed in a timely manner so that standards applicable at the time of Approval of the Works are still applicable at the time of construction to ensure the ongoing protection of the environment, and that prior to the commencement of construction of the portion of the Works that are approved in principle only, the Director will have the opportunity to review detailed design drawings, specifications and an engineer's report containing detailed design calculations for that portion of the Works, to determine capability to comply with the Ministry's requirements stipulated in the terms and conditions of the Approval, and also ensure that the Works are constructed in accordance with the Approval and that record drawings of the Works "as constructed" are updated and maintained for future references.
4. Condition 4 regarding Bypasses is included to indicate that Bypass is prohibited, except in circumstances where the failure to Bypass could result in greater damage to the environment than the Bypass itself. The notification and documentation requirements allow the Ministry to take action in an informed manner and will ensure the Owner is aware of the extent and frequency of Bypass Events.
5. Condition 5 regarding Overflows is included to indicate that Overflow of untreated or partially treated sewage to the receiver is prohibited, except in circumstances where the failure to Overflow could result in greater damage to the environment than the Overflow itself. The notification and documentation requirements allow the Ministry to take action in an informed manner and will ensure the Owner is aware of the extent and frequency of Overflow Events.
6. Condition 6 regarding design objectives is imposed to establish non-enforceable design objectives to be used as a mechanism to trigger corrective action proactively and voluntarily before environmental impairment occurs.
7. Condition 7 regarding compliance limits is imposed to ensure that the Final Effluent discharged from the Works to the environment meets the Ministry's effluent quality requirements.

8. Condition 8 regarding operation and maintenance is included to require that the Works be properly operated, maintained, funded, staffed and equipped such that the environment is protected and deterioration, loss, injury or damage to any person or property is prevented. As well, the inclusion of a comprehensive operations manual governing all significant areas of operation, maintenance and repair is prepared, implemented and kept up-to-date by the Owner. Such a manual is an integral part of the operation of the Works. Its compilation and use should assist the Owner in staff training, in proper plant operation and in identifying and planning for contingencies during possible abnormal conditions. The manual will also act as a benchmark for Ministry staff when reviewing the Owner's operation of the Works.
9. Condition 9 regarding monitoring and recording is included to enable the Owner to evaluate and demonstrate the performance of the Works, on a continual basis, so that the Works are properly operated and maintained at a level which is consistent with the design objectives and compliance limits.
10. Condition 10 regarding Limited Operational Flexibility is included to ensure that the Works are constructed, maintained and operated in accordance with the Approval, and that any pre-approved modification will not negatively impact on the performance of the Works.
11. Condition 11 regarding reporting is included to provide a performance record for future references, to ensure that the Ministry is made aware of problems as they arise, and to provide a compliance record for this Approval.

## **Schedule A**

1. Application for Environmental Compliance Approval dated July 18, 2024 and received on July 18, 2024.

## Schedule B

### Final Effluent Design Objectives

#### Concentration Objectives prior to completion of construction of all Proposed Works

Final Effluent Parameter	Averaging Calculator	Objective (maximum unless otherwise indicated)
CBOD5	Annual Average Effluent Concentration	20 mg/L
Total Suspended Solids	Annual Average Effluent Concentration	20 mg/L
Total Phosphorus	Annual Average Effluent Concentration	1 mg/L
NitrateNitrogen	Annual Average Effluent Concentration	8 mg/L

#### Concentration Objectives upon completion of construction of all Proposed Works

Final Effluent Parameter	Averaging Calculator	Objective (maximum unless otherwise indicated)
CBOD5	Annual Average Effluent Concentration	20 mg/L
Total Suspended Solids	Annual Average Effluent Concentration	20 mg/L
Total Phosphorus	Annual Average Effluent Concentration	1 mg/L
NitrateNitrogen	Annual Average Effluent Concentration	8 mg/L

## Schedule C

### Final Effluent Compliance Limits

#### Concentration Limits prior to completion of construction of all Proposed Works

Final Effluent Parameter	Averaging Calculator	Limit (maximum unless otherwise indicated)
CBOD5	Annual Average Effluent Concentration	20 mg/L
Total Suspended Solids	Annual Average Effluent Concentration	20 mg/L
Total Phosphorus	Annual Average Effluent Concentration	1 mg/L
NitrateNitrogen	Annual Average Effluent Concentration	8 mg/L

#### Concentration Limits upon completion of construction of all Proposed Works

Final Effluent Parameter	Averaging Calculator	Limit (maximum unless otherwise indicated)
CBOD5	Annual Average Effluent Concentration	20 mg/L
Total Suspended Solids	Annual Average Effluent Concentration	20 mg/L
Total Phosphorus	Annual Average Effluent Concentration	1 mg/L
NitrateNitrogen	Annual Average Effluent Concentration	8 mg/L

## Schedule D

### Monitoring Program

#### Final Effluent Sampling- Final Effluent sampling point (Final Effluent Chamber)

Parameters	Sample Type	Minimum Frequency
CBOD5	Grab	Monthly
Total Suspended Solids	Grab	Monthly
Total Phosphorus	Grab	Monthly
Total Ammonia Nitrogen	Grab	Monthly
Total Kjeldahl Nitrogen	Grab	Monthly
Nitrate as Nitrogen	Grab	Monthly
Nitrite as Nitrogen	Grab	Monthly
<i>E. coli</i>	Grab	Monthly
Dissolved Oxygen	Grab	Monthly
pH*	Grab	Monthly

\*pH of the Final Effluent shall be determined in the field at the time of sampling for Total Ammonia Nitrogen.

#### Groundwater Sampling

Sampling Points: MW1, MW2, MW4, MW5, MW6, MW7, MW8, MW9, MW10

Parameter	Type of Sample	Minimum Frequency
CBOD5	grab	quarterly
Total Suspended Solids	grab	quarterly
Total Phosphorus	grab	quarterly
Total Ammonia Nitrogen	grab	quarterly
Nitrate Nitrogen	grab	quarterly
Nitrite Nitrogen	grab	quarterly
Total Kjeldahl Nitrogen	grab	quarterly
<i>E. coli</i>	grab	quarterly
Dissolved Organic Carbon	grab	quarterly

### **Surface Water Sampling**

Sampling Points: SW1, SW3, SW4, SW5, SW6

<b>Parameter</b>	<b>Type of Sample</b>	<b>Minimum Frequency</b>
Total Phosphorus	grab	quarterly
Total Ammonia Nitrogen	grab	quarterly
Nitrate Nitrogen	grab	quarterly
Nitrite Nitrogen	grab	quarterly
Total Kjeldahl Nitrogen	grab	quarterly
E. coli	grab	quarterly

## **Schedule E**

### **Limited Operational Flexibility**

#### **Protocol for Pre-Authorized Modifications to Works**

##### **1. General**

1. Pre-authorized modifications are permitted only where Limited Operational Flexibility has already been granted in the Approval and only permitted to be made at the pumping stations and sewage treatment plant in the Works, subject to the conditions of the Approval.
2. Where there is a conflict between the types and scope of pre-authorized modifications listed in this document, and the Approval where Limited Operational Flexibility has been granted, the Approval shall take precedence.
3. The Owner shall consult the District Manager on any proposed modifications that may fall within the scope and intention of the Limited Operational Flexibility but is not listed explicitly or included as an example in this document.
4. The Owner shall ensure that any pre-authorized modifications will not:
  - a. adversely affect the hydraulic profile of the Sewage Treatment Plant or the performance of any upstream or downstream processes, both in terms of hydraulics and treatment performance;
  - b. result in new Overflow or Bypass locations, or any potential increase in frequency or quantity of Overflow(s) or Bypass(es).
  - c. result in a reduction in the required Peak Flow Rate of the treatment process or equipment as originally designed.

##### **2. Modifications that do not require pre-authorization:**

1. Works that are exempt from Ministry approval requirements;
2. Modifications to the electrical system, instrumentation and control system.

##### **3. Pre-authorized modifications that do not require preparation of “Notice of Modification to Sewage Works”**

1. Normal or emergency maintenance activities, such as repairs, renovations, refurbishments and replacements with Equivalent Equipment, or other improvements to an existing approved piece of equipment of a treatment process do not require pre-authorization. Examples of these activities are:

- a. Repairing a piece of equipment and putting it back into operation, including replacement of minor components such as belts, gear boxes, seals, bearings;
  - b. Repairing a piece of equipment by replacing a major component of the equipment such as motor, with the same make and model or another with the same or very close power rating but the capacity of the pump or blower will still be essentially the same as originally designed and approved;
  - c. Replacing the entire piece of equipment with Equivalent Equipment.
2. Improvements to equipment efficiency or treatment process control do not require pre-authorization. Examples of these activities are:
  - a. Adding variable frequency drive to pumps;
  - b. Adding on-line analyzer, dissolved oxygen probe, ORP probe, flow measurement or other process control device.

#### **4. Pre-Authorized Modifications that require preparation of “Notice of Modification to Sewage Works”**

1. Pumping Stations
  - a. Replacement or realignment of existing sewers including manholes, valves, gates, weirs and associated appurtenances provided that the modifications will not add new Influent source(s) or result in an increase in flow from existing sources as originally approved.
  - b. Extension or partition of wetwell to increase retention time for emergency response and improve station maintenance and pump operation;
  - c. Replacement or installation of inlet screens to the wetwell;
  - d. Replacement or installation of flowmeters;
  - e. Replacement, reconfiguration and modifications to pump suction and discharge pipings including valve, gates, motors, variable frequency drives and associated appurtenances to maintain firm pumping capacity or modulate the pump rate provided that the modifications will not result in a reduction in the firm pumping capacity or discharge head or an increase in the peak pumping rate of the pumping station as originally designed;
  - f. Replacement or realignment of existing forcemain(s) including valves, gates, and associated appurtenances provided that the modifications will not reduce the flow capacity or increase the total dynamic head and transient in the forcemain.

## 2. Sewage Treatment Plant

### 1. Sewers and appurtenances

- a. Replacement or realignment of existing sewers (including pipes and channels), including manholes, valves, gates, weirs and associated appurtenances within the a sewage treatment plant, provided that the modifications will not add new Influent source(s) or result in an increase in flow from existing sources as originally approved and that the modifications will remove hydraulic bottlenecks or improve the conveyance of sewage into and through the Works.

### 2. Flow Distribution Chambers/Splitters

- a. Replacement or modification of existing flow distribution chamber/splitters or construction of new flow distribution chamber/splitters, including replacements or installation of sluice gates, weirs, valves for distribution of flows to the downstream process trains, provided that the modifications will not result in a change in flow distribution ratio to the downstream process trains as originally designed.

### 3. Preliminary Treatment System

- a. Replacement of existing screens and grit removal units with equipment of the same or higher process performance technology, including where necessary replacement or upgrading of existing screenings dewatering washing compactors, hydrocyclones, grit classifiers, grit pumps, air blowers conveyor system, disposal bins and other ancillary equipment to the screening and grit removal processes.
- b. Replacement of channel aeration systems, including air blowers, air supply main, air headers, air laterals, air distribution grids and diffusers.

### 4. Secondary Treatment System

#### 1. Biological Treatment

- a. Conversion of complete mix aeration tank to plug-flow multi-pass aeration tank, including modifications to internal structural configuration;
- b. Addition of inlet gates in multi-pass aeration tank for step-feed operation mode;
- c. Partitioning of an anoxic/flip zone in the inlet of the aeration tank, including installation of submersible mixer(s);
- d. Replacement of aeration system including air blowers, air supply main, air headers, air laterals,

air distribution grids and diffusers, provided that the modifications will not result in a reduction in the firm capacity or discharge pressure that the blowers are originally designed to supply or in the net oxygen transferred to the wastewater required for biological treatment as originally required.

2. Secondary Sedimentation

- a. Replacement of sludge removal mechanism, including sludge chamber;
- b. Replacement of scum removal mechanism, including scum chamber;
- c. Replacement of return activated sludge pump(s), waste activated sludge pump(s), scum pump(s), provided that the modifications will not result in a reduction in the firm pumping capacity or discharge head that the activated sludge pump(s) and scum pump(s) are originally designed to handle.

5. Supplementary Treatment Systems

1. Chemical systems

- a. Replacement or relocation of chemical storage tanks for existing chemical systems only, provided that the tanks are sited with effective spill containment;
- b. Replacement of chemical dosing pumps provided that the modifications will not result in a reduction in the firm capacity that the dosing pumps are originally designed to handle.
- c. Relocation and addition of chemical dosing point(s) including chemical feed pipes and valves and controls, to improve phosphorus removal efficiency;
- d. Use of an alternate chemical provided that it is a non-proprietary product and is a commonly used alternative to the chemical approved in the Works, provided that the chemical storage tanks, chemical dosing pumps, feed pipes and controls are also upgraded, as necessary.

6. Sludge Management System

1. Sludge Holding and Thickening

- a. Replacement of sludge holding tanks, sludge handling pumps, such as transfer pumps, feed pumps, recirculation pumps, provided that modifications will not result in reduction in the solids storage or handling capacities;

7. Standby Power System

1. Replacement or installation of standby power system, including feed from alternate power grid, emergency power generator, fuel supply and storage systems, provided that the existing standby power generation capacity is not reduced.

3. Final Effluent Disposal Facilities

- a. Replacement or realignment of the Final Effluent channel, sewer or forcemain, including manholes, valves and appurtenances from the end of the treatment train to the discharge outfall section, provided that the sewer conveys only effluent discharged from the Sewage Treatment Plant and that the replacement or re-aligned sewer has similar dimensions and performance criteria and is in the same or approximately the same location and that the hydraulic capacity will not be reduced.

This page contains an image of the form entitled "Notice of Modification to Sewage Works". A digital copy can be obtained from the District Manager.



Ministry of the  
Environment,  
Conservation and  
Parks

**Form 1**  
**Notice of Modification to Sewage Works**

RETAIN COPY OF COMPLETED FORM AS PART OF THE ECA AND SEND A COPY TO THE DITRICT  
MANAGER.

<b>Part 1 – Environmental Compliance Approval (ECA) with Limited Operational Flexibility</b> <i>(Insert the ECA's owner, number and issuance date and notice number, which should start with "01" and consecutive numbers thereafter)</i>		
ECA Number	Issuance Date (mm/dd/yy)	Notice number (if applicable)
ECA Owner	Municipality	

**Part 2: Description of the modifications as part of the Limited Operational Flexibility**  
*(Attach a detailed description of the sewage works)*

Description shall include:

1. A detail description of the modifications and/or operations to the sewage works (e.g. sewage work component, location, size, equipment type/model, material, process name, etc.)
2. Confirmation that the anticipated environmental effects are negligible.
3. List of updated versions of, or amendments to, all relevant technical documents that are affected by the modifications as applicable, i.e. submission of documentation is not required, but the listing of updated documents is (design brief, drawings, emergency plan, etc.)

**Part 3 – Declaration by Professional Engineer**

I hereby declare that I have verified the scope and technical aspects of this modification and confirm that the design:

1. Has been prepared or reviewed by a Professional Engineer who is licensed to practice in the Province of Ontario;
2. Has been designed in accordance with the Limited Operational Flexibility as described in the ECA;
3. Has been designed consistent with Ministry's Design Guidelines, adhering to engineering standards, industry's best management practices, and demonstrating ongoing compliance with s.53 of the Ontario Water Resources Act; and other appropriate regulations.

I hereby declare that to the best of my knowledge, information and belief the information contained in this form is complete and accurate

Name (Print)	PEO License Number
Signature	Date (mm/dd/yy)
Name of Employer	

**Part 4 – Declaration by Owner**

I hereby declare that:

1. I am authorized by the Owner to complete this Declaration;
2. The Owner consents to the modification; and
3. These modifications to the sewage works are proposed in accordance with the Limited Operational Flexibility as described in the ECA.
4. The Owner has fulfilled all applicable requirements of the *Environmental Assessment Act*.

I hereby declare that to the best of my knowledge, information and belief the information contained in this form is complete and accurate

Name of Owner Representative (Print)	Owner representative's title (Print)
Owner Representative's Signature	Date (mm/dd/yy)

## Schedule F

### Methodology for Calculating and Reporting Annual Average Effluent Concentration

#### 2. Annual Average Effluent Concentration

Step 1: Calculate the arithmetic mean of all Single Sample Results of the concentration of a contaminant in the Final Effluent sampled or measured during a calendar year and proceed as follows depending on the result of the calculation:

- a. If the arithmetic mean does not exceed the compliance limit for the contaminant, then report and use this arithmetic mean as the Annual Average Effluent Concentration for this parameter where applicable in this Approval;
- b. If the arithmetic mean exceeds the compliance limit for the contaminant and there was no Bypass Event during the calendar year, then report and use this arithmetic mean as the Annual Average Effluent Concentration for this parameter where applicable in this Approval;
- c. If the arithmetic mean exceeds the compliance limit for the contaminant and there was Bypass Event(s) during the calendar year, then proceed to Step 2;
- d. If the arithmetic mean does not exceed the compliance limit for the contaminant and there was Bypass Event(s) during the calendar year, the Owner may still elect to proceed to Step 2 calculation of the flow-weighted arithmetic mean.

Step 2: Calculate the flow-weighted arithmetic mean of all Single Sample Results of the concentration of a contaminant in the Final Effluent sampled or measured during a calendar year and proceed depending on the result of the calculation:

- a. Group No Bypass Days (**NBPD**) data and Bypass Days (**BDP**) data during a calendar year separately;
- b. Calculate the arithmetic mean of all Single Sample Results of the concentration of a contaminant in the Final Effluent sampled or measured on all NBPD during a calendar year and record it as **Annual Average NBPD Effluent Concentration**;
- c. Obtain the “**Total Annual NBPD Flow**” which is the total amount of Final Effluent discharged on all NBPD during the calendar year;

- d. Calculate the arithmetic mean of all Single Sample Results of the concentration of a contaminant in the Final Effluent sampled or measured on all BPD during a calendar year and record it as **Annual Average BPD Effluent Concentration**;
- e. Obtain the “**Total Annual BPD Flow**” which is the total amount of Final Effluent discharged on all BPD during the calendar year;
- f. Calculate the flow-weighted arithmetic mean using the following formula:

**$$[(\text{Annual Average NBPD Effluent Concentration} \times \text{Total Annual NBPD Flow}) + (\text{Annual Average BPD Effluent Concentration} \times \text{Total Annual BPD Flow})] \div (\text{Total Annual NBPD Flow} + \text{Total Annual BPD Flow})$$**

It should be noted that in this method, if there are no Bypass Event for the calendar year, the calculated result would be the same as the non-flow-weighted arithmetic mean method;

- g. Report and use the lesser of the flow-weighted arithmetic mean obtained in Step 2 and the arithmetic mean obtained in Step 1 as the Annual Average Effluent Concentration for this parameter where applicable in this Approval.

**Upon issuance of the environmental compliance approval, I hereby revoke Approval No(s). 8154-AR4J2T issued on September 18, 2017.**

In accordance with Section 139 of the *Environmental Protection Act*, you may by written notice served upon me, the Ontario Land Tribunal and in accordance with Section 47 of the *Environmental Bill of Rights*, 1993, the Minister of the Environment, Conservation and Parks, within 15 days after receipt of this notice, require a hearing by the Tribunal. The Minister of the Environment, Conservation and Parks will place notice of your appeal on the Environmental Registry. Section 142 of the *Environmental Protection Act* provides that the notice requiring the hearing ("the Notice") shall state:

- a. The portions of the environmental compliance approval or each term or condition in the environmental compliance approval in respect of which the hearing is required, and;
- b. The grounds on which you intend to rely at the hearing in relation to each portion appealed.

Pursuant to subsection 139(3) of the *Environmental Protection Act*, a hearing may not be required with respect to any terms and conditions in this environmental compliance approval, if the terms and conditions are substantially the same as those contained in an approval that is amended or revoked by this environmental compliance approval.

The Notice should also include:

1. The name of the appellant;
2. The address of the appellant;
3. The environmental compliance approval number;
4. The date of the environmental compliance approval;
5. The name of the Director, and;
6. The municipality or municipalities within which the project is to be engaged in.

And the Notice should be signed and dated by the appellant.

This Notice must be served upon:

Registrar\*  
Ontario Land Tribunal  
655 Bay Street, Suite 1500  
Toronto, Ontario  
M5G 1E5  
OLT.Registrar@ontario.ca

and

The Minister of the Environment,  
Conservation and Parks  
777 Bay Street, 5th.Floor  
Toronto, Ontario  
M7A 2J3

and

The Director appointed for the purposes of  
Part II.1 of the *Environmental Protection Act*  
Ministry of the Environment,  
Conservation and Parks  
135 St. Clair Avenue West, 1st Floor  
Toronto, Ontario  
M4V 1P5

\* **Further information on the Ontario Land Tribunal's requirements for an appeal can be obtained directly from the Tribunal at: Tel: (416) 212-6349 or 1 (866) 448-2248, or www.olt.gov.on.ca**

This instrument is subject to Section 38 of the *Environmental Bill of Rights*, 1993, that allows residents of Ontario to seek leave to appeal the decision on this instrument. Residents of Ontario may seek leave to appeal within 15 days from the date this decision is placed on the Environmental Registry. By accessing the Environmental Registry at <https://ero.ontario.ca/>, you can determine when the leave to appeal period ends.

The above noted activity is approved under s.20.3 of Part II.1 of the *Environmental Protection Act*.

DATED AT TORONTO this 7th day of March, 2025



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Fariha Pannu, P.Eng.

Director

appointed for the purposes of Part II.1 of the  
*Environmental Protection Act*

KH/

c: District Manager, MECP Guelph District.  
Paula Steel, P.Eng., Associated Engineering Ltd.