

**ENVIRONMENTAL COMPLIANCE APPROVAL**

NUMBER 8051-DQHLK4  
Issue Date: February 18, 2026

Maple Heights Non-Profit Housing Corporation  
1108 Queen St  
Wilmot, Ontario  
N0B 2E0

Site Location: 1108 Queen Street  
Wilmot Township, Regional Municipality of Waterloo  
N0B 2E0

*You have applied under section 20.2 of Part II.1 of the Environmental Protection Act, R.S.O. 1990, c. E. 19 (Environmental Protection Act) for approval of:*

establishment, usage and operation of new non-municipal Works, for the treatment of sanitary sewage from a year-round Seniors Retirement Residence, located at the above-mentioned Site Location and onsite subsurface disposal of treated effluent as follows:

**Classification of Sewage Treatment Plant:** Secondary with nitrogen removal

**Details of Service Area:**

- **Type of Occupancy:** Permanent Residential (Seniors Retirement Residence)
- **Type and Number of Units:**
  - 22 – One (1) Bedroom Units (one person per room);
  - 2 – Two (2) Bedroom Units (one person per room; 2 per unit)
  - Maximum permitted occupancy = 36 residents

## Design Capacity of Sewage Treatment Plant: .

Design Capacity with All Treatment Trains in Operation	Proposed Works
Maximum Daily Flow	15 m <sup>3</sup> /d (15,000 L/d)

## PROPOSED WORKS

The treatment system proposed is a BNA iQ.MBBR™ system, will consist of the following components:

### Flow Equalization (Tank 1)

- The Flow Equalization Tank will receive raw sewage generated from the Maple Heights Seniors Residence via an existing 150 mm (6") diameter gravity discharge pipe.
- Balancing of the theoretical maximum daily design flow of 15,000 L/day will be provided using one (1) Flow Equalization Tank of size 16,000 L (3,500 IG), with a working volume of 13.3 m<sup>3</sup>.
- The tank will be equipped with duplex equalization pumps (Goulds Model LSP0311F, 120 VAC or approved equivalent). Wastewater is pumped from the equalization tank at a time dose rate up to 0.63 m<sup>3</sup>/h into the primary treatment stage.

### Primary Treatment System – Sludge Storage and Primary Clarifier (Tank 2)

- Dosed wastewater from the Flow Equalization Tank undergoes primary treatment using one two-compartment tank consisting of one (1) sludge storage chamber with a working volume of 19.3 m<sup>3</sup>, followed by one (1) Primary Clarifier chamber with working volume of 9.0 m<sup>3</sup>.
- The Sludge Storage chamber provides settling and storage of primary and secondary solids, along with receiving return sludge from the clarifiers.
- The Primary Clarification chamber provides additional settling and conditioning of the wastewater including pre-anoxic denitrification without carbon supplementation, prior to gravity discharge into the Secondary Treatment Tank (Bioreactor 1 - Tank 3).

### **Secondary Treatment System – Bioreactor 1 / Bioreactor 2 / Secondary Clarifier (Tank 3)**

- Secondary treatment will be accomplished through the iQ.MBBR™ system which utilizes a moving bed biofilm reactor (MBBR) process. The biological stage will consist of two (2) aerobic bioreactors (Bioreactor 1 & 2) arranged in series containing specially designed plastic carrier media having a specific surface area of  $500 \text{ m}^2/\text{m}^3$  ( $4.2 \text{ m}^3$  of carrier media). Microorganisms attach to the carrier media and consume the organic material in the wastewater. Oxygen needed for the aerobic treatment process is supplied by six (6) linear air blowers and distributed in the biological reactors stage by fine bubble diffusers [(12) MRB20 fine bubble diffusers]. The blowers are controlled using dissolved oxygen (DO) sensors (optical, 4-20 mA, In-Situ model RDOX or equivalent) to run only when required. Media retaining screens are installed in each bioreactor to keep the carrier media in place while allowing the process wastewater and excess biosolids (sludge) to pass through.
- Wastewater from Bioreactor 1 (with working volume  $5.7 \text{ m}^3$ ) flows by gravity to Bioreactor 2 (with working volume  $5.5 \text{ m}^3$ ). In Bioreactor 2, one (1) recirculation pump (Goulds model LSP0311F, 120 VAC or approved equivalent, complete with discharge piping assembly) returns part of the process mixed liquor at up to 4 x design flow to Sludge Storage (1st compartment of Tank 2), to facilitate pre-anoxic denitrification in the secondary process.
- Wastewater from Bioreactor 2 flows by gravity into the secondary clarifier (with working volume  $3.2 \text{ m}^3$ ), with one (1) sloped wall hopper (PE hopper assembly for Secondary Clarifier), one (1) surface skimmer, and one (1) sludge return pump (Goulds model LSP0311F, 120 VAC or approved equivalent, c/w discharge piping assembly). Sludge settles to the bottom of the hopper and is returned to the Sludge Storage Tank along with any floating sludge removed by the skimmer pump (Goulds model LSP0311F, 120 VAC, or approved equivalent complete with discharge piping assembly).

### **Denitrification – Bioreactor 3 / Anoxic Bioreactor (Tank 4)**

- Tertiary denitrification of the secondary effluent is provided using one (1) Anoxic Bioreactor (with a working volume  $3.5 \text{ m}^3$ ) to remove any residual nitrate nitrogen to  $\leq 2.5 \text{ mg/L}$ . The Anoxic Bioreactor is an MBBR, containing specially designed plastic carrier media having a specific surface area of  $500 \text{ m}^2/\text{m}^3$ . Denitrifying bacteria attach to the carrier media and consume the nitrate and nitrite in the secondary effluent using supplemental carbon as an energy source under low oxygen conditions. The Anoxic Bioreactor is sized to remove up to  $14.5 \text{ mg/L}$  of residual nitrate at design flow ( $0.22 \text{ kgNO}_3/\text{d}$ ) based on recommended loading rate of  $0.5 \text{ gNO}_3/\text{m}^2/\text{d}$ . The Anoxic Bioreactor is fully mixed periodically using coarse bubble diffusers and two (2) dedicated linear air blowers (Hiblow model HP-150, 120 VAC/1-phase motor or approved equivalent, complete with header assembly and two pressure gauges) to remove any excess biomass while limiting the oxygen added.
- Effluent from the Anoxic Bioreactor may contain residual  $\text{CBOD}_5$  and TSS. To ensure the effluent meets the required criteria, further aerobic treatment and clarification is provided.

## **Tertiary Effluent Polishing**

- Tertiary effluent polishing is provided using one (1) Bioreactor 3 (with a working volume 3.5 m<sup>3</sup>) followed by the Tertiary Clarifier (with a working volume 1.8 m<sup>3</sup>). Bioreactor 3 acts as an aerobic MBBR polisher to consume any excess carbon from the tertiary process, working on the same treatment principles as the two main bioreactors. The Tertiary Clarifier (with a working volume of 1.8 m<sup>3</sup>) contains one (1) sloped wall double hopper (PE hopper assembly), and one (1) sludge return pump (Goulds model LSP0311F, 120 VAC or approved equivalent, c/w discharge piping assembly). Tertiary sludge settles to the bottom of the hopper and is returned to the Sludge Storage Tank (1<sup>st</sup> compartment of Tank 2).

## **Tertiary Clarifier / Effluent Pump Tank (Tank 5)**

- From the Tertiary Clarifier (1<sup>st</sup> compartment), the effluent gravity flows to the Effluent Pump Tank chamber which is located in the second compartment of Tank 5. This 2<sup>nd</sup> compartment of Tank 5 has a working volume of 5.7 m<sup>3</sup>, complete with duplex effluent pumps (Liberty 280 Series, ½ HP, 120 V, single phase motor or approved equivalent). A BNA control panel will provide for alternating demand dosing (392 L/dose over 15 minutes) from the Effluent Pump Tank to the existing Filter Bed via a 50 mm diameter forcemain to be connected to the existing distribution box header.

## **Controls and Infrastructure**

- Two (2) control panels [click + clean® model CP8-B14-C12-IM-4G:32A(1) & CP8-B12-C12-4G:32A(1)] are provided to control the treatment plant, flow equalization, and effluent pump tank, which include GPRS remote monitoring and current sensing on each output. The Controls Building will contain the blowers, chemical dosing system, and control panels, including the flow meter and the sampling port that shall be installed on the effluent pipe, within the controls building.

## **Influent Sampling Point**

- Within the Equalization Tank (grab sample)

## **Final Effluent Flow Measurement and Sampling Point**

- Flow measurement device (50 mm ultrasonic, Keyence Model FD-Q or equivalent flow meter) shall be installed on the Final Effluent pipe, within the controls building prior to discharge to the disposal bed.
- Within the Final Effluent Pump Tank (grab sample), prior to discharge to the disposal bed.

## EXISTING WORKS

### Existing Treatment System (to be removed)

- The existing sewage treatment system consists of one (1) precast concrete septic tank of unknown capacity, which houses a CMS Rotordisk S40 secondary treatment unit that is currently not operational. The effluent pump is located within the second compartment of the septic tank and is operated by a float switch. The septic tank, Rotordisk treatment system, aeration system, effluent pump and float system all will be removed and replaced with the BNA MBBR treatment system described above.

### Existing Disposal Bed (will remain in operation with provision of expansion or replachment if needed in future)

An existing Filter Bed with an overall dimensions of 21 m x 21 m, perviously approved by the local health unit of Region of Waterloo in 1988 with maximum daily flow of  $Q=10,000$  L/d, will remain in operation, consisting of:

- two (2) filter beds in a raised area of approximately 16 m x 16 m in size.
- each filer bed consists of 300 mm thick,  $50\text{ m}^2$  stone layer (10 m by 5 m) covered by a geotextile layer on the top, underlying a filter sand layer of 750 mm thick placed on native soil with T time of 20 min/cm.
- the stone layers of the two filter beds contain a total of 22 rows of 75 mm diameter perforated PVC pipe @ 500 mm on centres.
- the base of the filter medium contact area is approixmately  $441\text{ m}^2$ .

including all other mechanical system, electrical system, instrumentation and control system, standby power system, piping, pumps, valves and appurtenances essential for the proper, safe and reliable operation of the Works in accordance with this Approval, in the context of process performance and general principles of wastewater engineering only;

all in accordance with he submitted supporting documents listed in **Schedule A**.

*For the purpose of this environmental compliance approval, the following definitions apply:*

1. "Annual Average Effluent Concentration" is the mean of all Single Sample Results of the concentration of a contaminant in the Final Effluent sampled or measured during a calendar year;
2. "Annual Maximum Daily Influent Flow" means the maximum Influent collected in a single day during a calendar year;
3. "Approval" means this entire Environmental Compliance Approval and any Schedules attached to it;

4. "BOD5" (also known as TBOD5) means five day biochemical oxygen demand measured in an unfiltered sample and includes carbonaceous and nitrogenous oxygen demands;
5. "CBOD5" means five day carbonaceous (nitrification inhibited) biochemical oxygen demand measured in an unfiltered sample;
6. "Commissioned" means the construction is complete and the system has been tested, inspected, and is ready for operation consistent with the design intent;
7. "Director" means a person appointed by the Minister pursuant to section 5 of the EPA for the purposes of Part II.1 of the EPA;
8. "District Manager" means the District Manager of the appropriate local district office of the Ministry where the Works is geographically located;
9. "EPA" means the *Environmental Protection Act*, R.S.O. 1990, c.E.19;
10. "Equivalent Equipment" or "Approved Equivalent" means alternate piece(s) of equipment that meets the design requirements and performance specifications of the piece(s) of equipment to be substituted;
11. "Existing Works" means those portions of the Works included in the Approval that have been constructed previously;
12. "Final Effluent" means effluent that is discharged to the environment through the approved effluent disposal facilities, that are required to meet the compliance limits stipulated in the Approval for the Sewage Treatment Plant at the Final Effluent sampling point;
13. "Grab Sample" or "Grab" means an individual sample of at least 1000 millilitres collected in an appropriate container at a randomly selected time over a period of time not exceeding 15 minutes;
14. "Influent" means flows to the Sewage Treatment Plant from the collection system but excluding process return flows;
15. "Licensed Engineering Practitioner" means a person who holds a licence, limited licence or temporary licence under the *Professional Engineers Act*, R.S.O. 1990, c. P.28;
16. "Maximum Daily Flow" (also referred to as Peak Daily Flow Rate or Maximum Day Flow) means the largest volume of flow to be received during a one-day period for which the sewage treatment process unit or equipment is designed to handle;
17. "Ministry" means the ministry of the government of Ontario responsible for the EPA and OWRA and includes all officials, employees or other persons acting on its behalf;
18. "Normal Operating Condition" means the condition when all unit process(es), excluding Preliminary Treatment System, in a treatment train is operating within its design capacity;

19. "OBC" means the Ontario Building Code, Ontario Regulation 163/24 (Building Code) as amended to January 1, 2025, made under the *Building Code Act*, 1992, S.O. 1992, c. 23;
20. "Operating Agency" means the Owner, person or the entity that is authorized by the Owner for the management, operation, maintenance, or alteration of the Works in accordance with this Approval;
21. "Owner" means Maple Heights Non-Profit Housing Corporation, including any successors and assignees;
22. "OWRA" means the *Ontario Water Resources Act*, R.S.O. 1990, c. O.40;
23. "Peak Daily Flow Rate" (also referred to as Maximum Daily Flow or Maximum Day Flow) means the largest volume of flow to be received during a one-day period for which the sewage treatment process unit or equipment is designed to handle;
24. "Primary Effluent" means the effluent from the Primary Treatment System;
25. "Primary Treatment System" means all facilities in the Sewage Treatment Plant associated with the primary sedimentation unit process and includes chemically enhanced primary treatment;
26. "Proposed Works" means those portions of the Works included in the Approval that are under construction or to be constructed;
27. "Secondary Effluent" means the effluent from the Secondary Treatment System;
28. "Secondary Treatment System" means all facilities in the Sewage Treatment Plant associated with biological treatment and secondary sedimentation;
29. "Sewage Treatment Plant" means all the facilities related to sewage treatment within the sewage treatment plant site excluding the Final Effluent disposal facilities;
30. "Single Sample Result" means the test result of a parameter in the effluent discharged on any day, as measured by a probe, analyzer or in a composite or grab sample, as required;
31. "Site" means the properties listed in the Site Location section of this Approval;
32. "Works" means the approved sewage works, and includes Proposed Works and Existing Works.

*You are hereby notified that this environmental compliance approval is issued to you subject to the terms and*

conditions outlined below:

## TERMS AND CONDITIONS

### 1. GENERAL PROVISIONS

1. The Owner shall ensure that any person authorized to carry out work on or operate any aspect of the Works is notified of this Approval and the terms and conditions herein and shall take all reasonable measures to ensure any such person complies with the same.
2. The Owner shall design, construct, operate and maintain the Works in accordance with the conditions of this Approval.
3. Where there is a conflict between a provision of any document referred to in this Approval and the conditions of this Approval, the conditions in this Approval shall take precedence.
4. The issuance of, and compliance with the conditions of this Approval does not:
  - a. relieve any person of any obligation to comply with any provision of any applicable statute, regulation or other legal requirement, including, but not limited to, the obligation to obtain approval from the local conservation authority necessary to construct or operate the Works; or
  - b. limit in any way the authority of the Ministry to require certain steps be taken to require the Owner to furnish any further information related to compliance with this Approval.

### 2. CHANGE OF OWNER AND OPERATING AGENCY

1. The Owner shall notify the District Manager and the Director, in writing, of any of the following changes within **thirty (30) days** of the change occurring:
  - a. change of address of Owner;
  - b. change of Owner, including address of new owner;
  - c. change of partners where the Owner is or at any time becomes a partnership, and a copy of the most recent declaration filed under the *Business Names Act, R.S.O. 1990, c. B.17* shall be included in the notification;
  - d. change of name of the corporation and a copy of the most current information filed under the *Corporations Information Act, R.S.O. 1990, c. C.39* shall be included in the notification.
2. The Owner shall notify the District Manager, in writing, of any of the following changes within **thirty (30) days** of the change occurring:

- a. change of address of the Operating Agency;
  - b. change of the Operating Agency, including address of the new Operating Agency.
3. In the event of any change in ownership of the Works, the Owner shall notify the succeeding owner in writing, of the existence of this Approval, and forward a copy of the notice to the District Manager.
  4. The Owner shall ensure that all communications made pursuant to this condition refer to the number of this Approval.

### **3. CONSTRUCTION OF PROPOSED WORKS AND RECORD DRAWINGS**

1. All Proposed Works in this Approval shall be constructed and installed and must commence operation within **five (5) years** of issuance of this Approval, after which time the Approval ceases to apply in respect of any portions of the Works not in operation. In the event that the construction, installation and/or operation of any portion of the Proposed Works is anticipated to be delayed beyond the time period stipulated, the Owner shall submit to the Director an application to amend the Approval to extend this time period, at least six (6) months prior to the end of the period. The amendment application shall include the reason(s) for the delay and whether there is any design change.
2. Upon completion of construction of the Proposed Works, the Owner shall prepare and submit a written statement to the District Manager, certified by a Licensed Engineering Practitioner, that the Proposed Works is constructed in accordance with this Approval.
3. **One (1) week** prior to the commencement of the operation of the Proposed Works, the Owner shall notify the District Manager (in writing) of the pending start-up date.
4. Within **one (1) year** of completion of construction of the Proposed Works, a set of "as constructed" record drawings of the Works shall be prepared or updated. These drawings shall be kept up to date through revisions undertaken from time to time and a copy shall be readily accessible for reference at the Works.
5. The Owner shall ensure that the treatment technologies are installed in accordance with the manufacturer's installation manual.
6. The Owner shall ensure that the Works are constructed such that minimum horizontal clearance distances as specified in the OBC are satisfied.
7. The Owner shall ensure that an imported soil that is required for construction of any subsurface disposal bed as per this Approval is tested and verified by the Licensed Engineering Practitioner for the percolation time (T) prior to delivering to the site location and the written records are kept at the site.

### **4. DESIGN OBJECTIVES**

1. The Owner shall design and undertake everything practicable to operate the Sewage Treatment Plant in

accordance with the following objectives:

- a. Final Effluent parameters design objectives listed in the table included in **Schedule B**.
- b. Annual Maximum Daily Influent Flow is within the design capacity of the Sewage Treatment Plant.

## 5. COMPLIANCE LIMITS

1. The Owner shall operate and maintain the Sewage Treatment Plant such that compliance limits for the Final Effluent parameters listed in the table included in **Schedule C** are met.

## 6. OPERATION AND MAINTENANCE

1. The Owner shall ensure that, at all times, the Works and the related equipment and appurtenances used to achieve compliance with this Approval are properly operated and maintained. Proper operation and maintenance shall include effective performance, adequate staffing and training, including training in all procedures and other requirements of this Approval and the OWRA and relevant regulations made under the OWRA, process controls and alarms and the use of process chemicals and other substances used in the Works.
2. The Owner shall prepare/update the operations manual for the Works within **six (6) months** of completion of construction of the Proposed Works, that includes, but not necessarily limited to, the following information:
  - a. operating procedures for the Works under Normal Operating Conditions;
  - b. inspection programs, including frequency of inspection, for the Works and the methods or tests employed to detect when maintenance is necessary;
  - c. repair and maintenance programs, including the frequency of repair and maintenance for the Works;
  - d. procedures for the inspection and calibration of monitoring equipment;
  - e. operating procedures for the Works to handle situations outside Normal Operating Conditions and emergency situations such as a structural, mechanical or electrical failure, or an unforeseen flow condition;
  - f. a spill prevention control and countermeasures plan, consisting of contingency plans and procedures for dealing with equipment breakdowns, potential spills and any other abnormal situations, including notification of the Spills Action Centre (SAC) and District Manager;
  - g. procedures for receiving, responding and recording public complaints, including recording any followup actions taken.
3. The Owner shall maintain an up to date operations manual and make the manual readily accessible for reference at the Works for the operational life of the Works. Upon request, the Owner shall make the

manual available to Ministry staff.

4. The Owner shall ensure that the Operating Agency fulfills the requirements under O. Reg. 129/04, as amended for the Works, including the classification of facilities, licensing of operators and operating standards.
5. The Owner shall maintain a logbook to record the results of all inspections, repair and maintenance undertaken, calibrations, monitoring and spill response or contingency measures undertaken and shall make the logbook available for inspection by Ministry staff. The logbook shall include the following:
  - a. the name of the operator making the entry; and
  - b. the date and results of each inspection, repair, maintenance, calibration, monitoring, spill response and contingency measure.
6. The Owner shall, upon completion of construction, prepare and make available for inspection by Ministry staff, a maintenance agreement with the manufacturer for the treatment process/technology. The maintenance agreement must be retained at the site and kept current for the operational life of the Works.
7. The Owner shall ensure that grass-cutting is maintained regularly over the subsurface disposal beds, and that adequate steps are taken to ensure that the area of the underground Works is protected from vehicle traffic.
8. The Owner shall ensure that flow of effluent discharged into the subsurface disposal bed **does not exceed 10,000 litres per day**.
9. The Owner shall visually inspect the general area where Works are located for break-out **once every week** during the operating season.
10. In the event a break-out is observed from a subsurface disposal bed, the Owner shall do the following:
  - a. sewage discharge to that subsurface disposal bed shall be discontinued;
  - b. the incident shall be **immediately** reported verbally to the Spills Action Centre (SAC) at (416) 325-3000 or 1-800-268-6060;
  - c. submit a written report to the District Manager within **one (1) week** of the break-out;
  - d. access to the break-out area shall be restricted until remedial actions are complete;
  - e. during the time remedial actions are taking place the sewage generated at the site shall not be allowed to discharge to the environment; and
  - f. sewage generated at the site shall be safely collected and disposed of through a licensed waste hauler

to an approved sewage disposal site.

11. The Owner shall ensure that the sludge tanks be inspected **at least twice per year**, and the sewage sludge accumulated in the sludge tanks be periodically withdrawn at the frequency required to maintain efficiency of the treatment system or as determined by the Operating Agency depending on the designer's/manufacturer's requirements.
12. The Owner shall have a valid written agreement with a hauler who is in possession of a Waste Management Systems Approval, for the treatment and disposal of the sludge generated from the Works, at all times during operation of the Works.
13. The Owner shall retain a Licensed Engineering Practitioner to conduct an inspection of the Works every year after commissioning of the Works, and prepare an Inspection Report that shall provide at a minimum, the following information:
  - a. Details about general operational condition of the Works.
  - b. Assessment of potential indications of failure of the Works, including but not limited to offensive odours, ponding on disposal beds or near underground tanks, sewage back-ups, etc.
14. Upon request, the Owner shall make the Inspection Reports available to Ministry staff.
15. The Owner shall maintain a minimum 600 square metres vacant reserve area free from any structure, stockpile of materials or underground utilities, suitably located in the Site, as a contingency measure for future design, approval and construction of an additional or replacement subsurface disposal bed.
16. The Owner shall retain for a minimum of **five (5) years** from the date of their creation, all records and information related to or resulting from the operation and maintenance activities required by this Approval.

## **7. MONITORING AND RECORDING**

1. The Owner shall, upon commencement of operation of the Works, carry out a scheduled monitoring program of collecting samples at the required sampling points, at the frequency specified or higher, by means of the specified sample type and analyzed for each parameter listed in the tables under the monitoring program included in Schedule D and record all results, as follows:
  - a. all samples and measurements are to be taken at a time and in a location characteristic of the quality and quantity of the sewage stream over the time period being monitored.
  - b. a schedule of the day of the week/month for the scheduled sampling shall be created. The sampling schedule shall be revised and updated every year through rotation of the day of the week for the scheduled sampling program.
  - c. The measurement frequencies specified in **Schedule D** in respect to any parameter may, after **three (3) years** of monitoring in accordance with this condition, be modified by the District Manager in

writing.

2. The methods and protocols for sampling, analysis and recording shall conform, in order of precedence, to the methods and protocols specified in the following documents and all analysis shall be conducted by a laboratory accredited to the ISO/IEC:17025 standard or as directed by the District Manager:
  - a. the Ministry's Procedure F-10-1, "Procedures for Sampling and Analysis Requirements for Municipal and Private Sewage Treatment Works (Liquid Waste Streams Only), as amended;
  - b. the Ministry's publication "Protocol for the Sampling and Analysis of Industrial/Municipal Wastewater Version 2.0" (January 2016), PIBS 2724e02, as amended;
  - c. the publication "Standard Methods for the Examination of Water and Wastewater", as amended; and
  - d. for any parameters not mentioned in the documents referenced in Paragraphs 2.a, 2.b and 2.c, the written approval of the District Manager shall be obtained prior to sampling.
3. The Owner shall monitor and record the flow rate and daily quantity using flow measuring devices or other methods of measurement as approved below, calibrated to an accuracy within plus or minus 10 per cent (+/- 10%) of the actual flowrate of the following:
  - a. Influent flow to the Sewage Treatment Plant = Final Effluent flow, provided that flow equalization does not exceed 24 hours.
  - b. Final Effluent discharged from the Sewage Treatment Plant by continuous flow measuring devices and instrumentations as described in the Proposed Works section of this Approval.

## 8. REPORTING

1. The Owner shall report to the District Manager orally **as soon as possible** any non-compliance with the compliance limits specified in Condition 5, and in writing within **seven (7) days** of non-compliance.
2. In addition to the obligations under Part X of the EPA and O. Reg. 675/98 (Classification and Exemption of Spills and Reporting of Discharges) made under the EPA, the Owner shall, within **fifteen (15) days** of the occurrence of any reportable spill as provided in Part X of the EPA and O. Reg. 675/98, submit a full written report of the occurrence to the District Manager describing the cause and discovery of the spill, clean-up and recovery measures taken, preventative measures to be taken and a schedule of implementation.
3. The Owner shall, upon request, make all manuals, plans, records, data, procedures and supporting documentation available to Ministry staff.
4. The Owner shall prepare performance reports on a calendar year basis and submit to the District Manager in an electronic format by **March 31** of the calendar year following the period being reported upon. This annual reporting frequency will continue for the first five years following the commissioning of the Works, after which it will be reduced to once every three years. The reports shall

contain, but shall not be limited to, the following information pertaining to the reporting period:

- a. a summary and interpretation of all Influent monitoring data, and a review of the historical trend of the sewage characteristics and flow rates;
- b. a summary and interpretation of all flow data including Maximum Daily Flow and balanced flow into treatment system and the maximum daily flow discharged into the subsurface disposal system;
- c. a summary and interpretation of all Final Effluent monitoring data and a comparison to the design objectives and compliance limits in this Approval, including an overview of the success and adequacy of the Works;
- d. a summary of any deviation from the monitoring schedule and reasons for the current reporting year and a schedule for the next reporting year;
- e. a summary of all operating issues encountered and corrective actions taken;
- f. a summary of all normal and emergency repairs and maintenance activities carried out on any major structure, equipment, apparatus or mechanism forming part of the Works;
- g. a summary of any effluent quality assurance or control measures undertaken;
- h. a summary of the calibration and maintenance carried out on all Influent and Final Effluent monitoring equipment to ensure that the accuracy is within the tolerance of that equipment as required in this Approval or recommended by the manufacturer;
- i. a summary of efforts made to achieve the design objectives in this Approval, including an assessment of the issues and recommendations for pro-active actions when any of the design objectives is not achieved more than 50% of the time in a year or there is an increasing trend in deterioration of Final Effluent quality;
- j. a tabulation of the volume of sludge generated, an outline of anticipated volumes to be generated in the next reporting period and a summary of the locations to where the sludge was disposed;
- k. a summary of any complaints received and any steps taken to address the complaints;
- l. any changes or updates to the schedule for the completion of construction and commissioning operation of major process(es) / equipment groups in the Proposed Works;
- m. any other information the District Manager requires from time to time.

## **Schedule A**

1. Application for Environmental Compliance Approval submitted by Mark Schwartzentruber, Board Chair, Maple Heights Non-Profit Housing Corporation, received March 6, 2025 for the proposed Works, including design report, final plans and specifications.

## Schedule B

### Final Effluent Design Objectives

<b>Final Effluent Parameter</b>	<b>Averaging Calculator</b>	<b>Objective</b> (maximum concentration)
CBOD5	Single Sample Result	10 mg/L
Total Suspended Solids	Single Sample Result	10 mg/L
Total Inorganic Nitrogen	Single Sample Result	2.5 mg/L

## Schedule C

### Final Effluent Compliance Limits

<b>Final Effluent Parameter</b>	<b>Averaging Calculator</b>	<b>Limit</b> (maximum concentration)
CBOD5	Annual Average Effluent Concentration	15 mg/L
Total Suspended Solids	Annual Average Effluent Concentration	15 mg/L
Total Inorganic Nitrogen	Annual Average Effluent Concentration	5 mg/L

## Schedule D

### Monitoring Program

**Influent** - sampling point in the equalization tank

Parameters	Sample Type	Minimum Frequency
BOD5	Grab	Monthly
Total Suspended Solids	Grab	Monthly
Total Phosphorus	Grab	Monthly
Total Kjeldahl Nitrogen	Grab	Monthly

**Final Effluent** - sampling point in the Final Effluent pump tank

Parameters	Sample Type	Minimum Frequency
CBOD5	Grab	Monthly
Total Suspended Solids	Grab	Monthly
Total Inorganic Nitrogen	Grab	Monthly

*The reasons for the imposition of these terms and conditions are as follows:*

1. Condition 1 regarding general provisions is imposed to ensure that the Works are constructed and operated in the manner in which they were described and upon which approval was granted.
2. Condition 2 regarding change of Owner and Operating Agency is included to ensure that the Ministry records are kept accurate and current with respect to ownership and Operating Agency of the Works and to ensure that subsequent owners of the Works are made aware of the Approval and continue to operate the Works in compliance with it.
3. Condition 3 regarding construction of Proposed Works and Record Drawings is included to ensure that the Works are constructed in a timely manner so that standards applicable at the time of Approval of the Works are still applicable at the time of construction to ensure the ongoing protection of the environment, and ensure that the Works are constructed in accordance with the Approval and that record drawings of the Works "as constructed" are updated and maintained for future references.
4. Condition 4 regarding design objectives is imposed to establish non-enforceable design objectives to be used as a mechanism to trigger corrective action proactively and voluntarily before environmental impairment occurs.
5. Condition 5 regarding compliance limits is imposed to ensure that the Final Effluent discharged from the Works to the environment meets the Ministry's effluent quality requirements.
6. Condition 6 regarding operation and maintenance is included to require that the Works be properly operated, maintained, funded, staffed and equipped such that the environment is protected and deterioration, loss, injury or damage to any person or property is prevented. As well, the inclusion of a comprehensive operations manual governing all significant areas of operation, maintenance and repair is prepared, implemented and kept up-to-date by the Owner. Such a manual is an integral part of the operation of the Works. Its compilation and use should assist the Owner in staff training, in proper plant operation and in identifying and planning for contingencies during possible abnormal conditions. The manual will also act as a benchmark for Ministry staff when reviewing the Owner's operation of the Works.
7. Condition 7 regarding monitoring and recording is included to enable the Owner to evaluate and demonstrate the performance of the Works, on a continual basis, so that the Works are properly operated and maintained at a level which is consistent with the design objectives and compliance limits.
8. Condition 8 regarding reporting is included to provide a performance record for future references, to ensure that the Ministry is made aware of problems as they arise, and to provide a compliance record for this Approval.

In accordance with Section 139 of the *Environmental Protection Act*, you may by written notice served upon me, the Ontario Land Tribunal and in accordance with Section 47 of the *Environmental Bill of Rights*, 1993,

the Minister of the Environment, Conservation and Parks, within 15 days after receipt of this notice, require a hearing by the Tribunal. The Minister of the Environment, Conservation and Parks will place notice of your appeal on the Environmental Registry. Section 142 of the *Environmental Protection Act* provides that the notice requiring the hearing ("the Hearing") shall state:

- a. The portions of the environmental compliance approval or each term or condition in the environmental compliance approval in respect of which the hearing is required, and;
- b. The grounds on which you intend to rely at the hearing in relation to each portion appealed.

The Notice should also include:

- 1. The name of the appellant;
- 2. The address of the appellant;
- 3. The environmental compliance approval number;
- 4. The date of the environmental compliance approval;
- 5. The name of the Director, and;
- 6. The municipality or municipalities within which the project is to be engaged in.

And the Notice should be signed and dated by the appellant.

This Notice must be served upon:

Registrar\*  
Ontario Land Tribunal  
655 Bay Street, Suite 1500  
Toronto, Ontario  
M5G 1E5  
OLT.Registrar@ontario.ca

and

The Minister of the Environment,  
Conservation and Parks  
777 Bay Street, 5th Floor  
Toronto, Ontario  
M7A 2J3

and

The Director appointed for the purposes of  
Part II.1 of the *Environmental Protection Act*  
Ministry of the Environment,  
Conservation and Parks  
135 St. Clair Avenue West, 1st Floor  
Toronto, Ontario  
M4V 1P5

**\* Further information on the Ontario Land Tribunal's requirements for an appeal can be obtained directly from the Tribunal at: Tel: (416) 212-6349 or 1 (866) 448-2248, or [www.olt.gov.on.ca](http://www.olt.gov.on.ca)**

This instrument is subject to Section 38 of the *Environmental Bill of Rights*, 1993, that allows residents of Ontario to seek leave to appeal the decision on this instrument. Residents of Ontario may seek leave to appeal within 15 days from the date this decision is placed on the Environmental Registry. By accessing the Environmental Registry at <https://ero.ontario.ca/>, you can determine when the leave to appeal period ends.

The above noted activity is approved under s.20.3 of Part II.1 of the *Environmental Protection Act*.

DATED AT TORONTO this 18th day of February, 2026



Fariha Pannu, P.Eng.

Director

appointed for the purposes of Part II.1 of the  
*Environmental Protection Act*

MK/

c: District Manager, MECP Guelph  
Eric Gunnell, Gunell Engineering Ltd