

Form: Application for Review

Part IV, *Environmental Bill of Rights, 1993*

Disclaimer: This form is not, and should not be construed as, legal advice. Please refer to the applicable statutes and regulations for the exact legal requirements.

General information about Applications for Review

Under section 67 of the *Environmental Bill of Rights* (EBR), the minister must consider each application for review in a preliminary way to determine whether the public interest warrants a review of the issues raised in your application. To make a determination about whether to conduct a review, the minister may consider several factors, including:

1. The ministry's Statement of Environmental Values
2. The potential for harm to the environment if the review applied for is not undertaken
3. The fact that matters sought to be reviewed are otherwise subject to periodic review
4. Any social, scientific or other evidence that the minister considers relevant
5. Any submission from a person who may be directly interested in the review and who received a notice about the review
6. The resources required to conduct the review
7. Any other matter the minister considers relevant

A minister will not determine that the public interest warrants a review of a decision which was made in the **last five years**, where that decision was made in a manner the minister considers consistent with the public participation provisions under the EBR. However, where appears to the minister that there is other evidence that failure to review the decision could result in significant harm to the environment and that this evidence was not considered when the decision sought to be reviewed was made, the minister may decide that the public interest warrants a review.

The personal information requested in this Application is gathered under the authority of section 61 of the EBR. The collection, use and disclosure of this information is governed by the *Freedom of Information and Protection of Privacy Act*. In addition, pursuant to section 72 of the EBR, notices to persons with direct interest in matters raised in this application and notices of the minister's decision(s) will not disclose your personal information.

The information collected by this form is required by the EBR and will be used to assist the minister to determine whether an existing policy, act, regulation or instrument of Ontario should be reviewed, or to decide whether there is a need for a new policy, act or regulation. The

personal information collected will be used to notify you of the minister's decision whether to conduct a review and, if so, to notify you of the outcome of the review.

For more information on the requirements of this Application and how to use the EBR, or any questions about the collection of personal information, please contact the EBR lead for the specific ministry you wish to submit your application to. For a list of ministries prescribed for Part IV of the EBR, please refer to [Ontario Regulation 73/94](#).

Instructions:

1. Type or print clearly in ink
2. Ensure both applicants sign and date the form
3. Complete all the sections
4. Answer all the questions
5. Clearly indicate the section of the form to which any additional documentation applies
6. Keep a copy of the complete application for your files

Submit your original form and supporting documents to the minister responsible (or who would be responsible) for the policy, act, regulation or instrument.

1. Applicants

Any two Ontario residents can submit an application to the appropriate minister for a review of an existing policy, act, regulation or instrument or you can ask the appropriate minister to review the need for a new policy, act or regulation.

Please complete 1(a) and 1(b) OR complete 1(a) and 1(c) if one of the applicants is a corporation. If both applicants are corporations, please copy the declaration form for 1(c) and attach the second completed declaration form to this application.

1(a) Applicant Number One

Name

Address

Apartment

ONTARIO

City

Province

Postal Code

()

Telephone

e-mail address

Declaration of Ontario Residency:

I _____ am an Ontario resident and have been since

(Print Name)

(Month, Year)

(Date)

(Signature)

1(b) Applicant Number Two

Name

Address

Apartment

ONTARIO

City

Province

Postal Code

()

Telephone

e-mail address

Declaration of Ontario Residency:

I _____ am an Ontario resident and have been since

(Print Name)

(Month, Year)

(Date)

(Signature)

1(c) Corporate Applicant

Name of Corporation	Name of Position of Corporate Officer	ONTARIO
Address	City	Province
		()
Postal Code		Telephone
e-mail address		

Declaration of Incorporation in Ontario:

The _____ is an Ontario or Canadian Federal
(Name of Corporation)

Corporation, carrying on business with its head office in Ontario established by articles of incorporation _____.
(Month, Year)

(Date)

(Name of Officer and Position)

(Corporate Number)

(Signature)

2. Request for Application for Review

Please complete section 2(a) OR 2(b) below. Only complete both sections if you are requesting a review of an existing policy, act, regulation or instrument AND the need for a new policy, act or regulation.

2 (a) We request a review of an existing policy, act, regulation or instrument (please check at least one)

Policy Act Regulation Instrument

Clearly identify the name of the policy, act, regulation and/or instrument that you wish to be reviewed. Please provide as much detail as possible, including the name, section numbers and instrument numbers where possible.

If you need more space, attach additional pages, each referenced with "Question #2(a)"

To confirm that the EBR's application for review provisions apply to the policy, act, regulation or instrument that you are seeking to be reviewed, check the [List of Ministries and Acts that are subject to the application for review provisions under EBR](#) (see page 9) as well as O. Reg. 73/94 (ministries, acts, and regulations) or O. Reg. 681/94 (instruments).

2(b) We request a review of the need for a new policy, act and/or regulation (please check at least one)

Policy Act Regulation

Description of policy, act or regulation:

If you need more space, attach additional pages, each referenced with "Question #2(b)"

Application for Review Checklist

Before you submit your application for review and supporting documents to the appropriate minister, make sure you have:

- Completed the forms for Applicant Number One AND Applicant Number Two, including the signatures and declarations of both applicants
- If you are (a) corporate applicant(s), provided the proper legal name and corporate number of the corporation AND completed the declaration of incorporation in Ontario
- Made it clear what *existing* policy, act, regulation or instrument you want reviewed - and/or -
Made it clear that you want the minister to review the need for a *new* policy, act, or regulation
- If you are seeking a review of an *existing* policy, act, regulation or instrument:
 - included the section number(s) or parts of the policy, act, regulation or instrument that you would like to be reviewed; AND
 - double checked that the section(s) or parts of the policy, act, regulation or instrument that you seek to have reviewed is/are subject to an EBR application for review
- If you are seeking a review of the need for a *new* policy, act or regulation, double checked that the ministry that would be responsible for such a policy, act or regulation is prescribed for the purposes of Part IV of the EBR (Applications for Review)
- Explained why you believe the review that you are requesting is necessary to protect the environment
- Provided a summary of the evidence that supports your belief that the review you are requesting should be undertaken in order to protect the environment
- Addressed your original application for review to the appropriate minister.
- Retained a copy of your application for review and supporting documents for your own records

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List of Ministries and Acts that are subject to the application for review provisions under EBR

The following ministries are subject to applications for review:

Ministry of Agriculture, Food and Agribusiness

Submit your application to:

Minister of Agriculture, Food and Agribusiness
C/O Holly Dolan
Environmental Stewardship Policy Unit
Ontario Government Bldg
1 Stone Rd W
Guelph, ON,
N1G 4Y2
holly.dolan@ontario.ca

Ministry of Education

Submit your application to:

Minister of Education
C/O Kate Joakim
Corporate Coordination Branch
315 Front Street West,
10th Floor Toronto, ON, M7A 0B8
Kate.joakim@ontario.ca

Ministry of Energy and Mines (Energy)

Submit your application to:

Minister of Energy and Mines
Strategic, Network and Agency Policy Division
C/O Michael Di Cosmo
Cabinet Liaison & Strategic Policy Coordinator
6th Flr, 77 Grenville St
Toronto, ON, M7A 2C1
Michael.dicosmo@ontario.ca

Ministry of the Environment, Conservation and Parks

Submit your application to:

Minister of the Environment, Conservation and
Parks
5th Floor, 777 Bay Street
Toronto, ON, M7A 2J3
minister.mecp@ontario.ca

Ministry of Health

Submit your application to:

Minister of Health
C/O Erin McGouran, Team Lead
Access, Privacy and Corporate Information Unit
99 Adesso Drive
Concord, ON,
L4K 3C7
Erin.McGouran@ontario.ca

Ministry of Long-Term Care

Submit your application to:

Minister of Long-Term Care
C/O Paul Nguyen, Corporate Services Manager
Corporate Management Unit
777 Bay Street, 6th Floor
Toronto, ON M7A 2J4
Paul.Nguyen@ontario.ca

Ministry of Energy and Mines (Mines)

Submit your application to:

Minister of Energy and Mines
Strategic Policy Division
C/O Jennifer.Szeto-Cox, Policy
Advisor 777 Bay St
Toronto, ON
M5G 2R3
Jennifer.Szeto-Cox@ontario.ca

Ministry of Municipal Affairs and Housing

Submit your application to:

Minister of Municipal Affairs and Housing
C/O David MacLeod, Senior Consultant
Corporate Services Branch
17th Flr, 777 Bay Street
Toronto, ON
M5G 2J3
david.macleod@ontario.ca

Ministry of Natural Resources

Submit your application to:

Minister of Natural Resources
C/O Environmental Planning Team
Strategic and Indigenous Policy Branch
3rd Flr S, 300 Water St,

Peterborough, ON
K9J 3C7
environmental.planning.team@ontario.ca

Minister of Northern Economic Development and Growth

Submit your application to

Minister of Northern Economic Development and Growth
Northern Development Division
Willet Green Miller Centre
933 Ramsey Lake Road, 4th Floor
Sudbury, ON
P3E 6B5
Admo.nd@ontario.ca

Ministry of Public and Business Service Delivery and Procurement

Submit your application to:

Minister of Public and Business Service Delivery and Procurement
Corporate Services Division
Corporate Coordination Unit,
777 Bay Street, 2nd Flr
Toronto ON
M5G 2E5
alexandra.radley@ontario.ca

Ministry of Transportation

Submit your application to:

Minister of Transportation
C/O Katerina Downard, Senior Policy Analyst
Environmental Policy Office
438 University Avenue
Toronto, ON
M5G 2K8
Katerina.Downard@ontario.ca